

Q&A from Implementation Webinar Part II

Question	Answer
When it comes to reporting on "Maintaining Housing for 3+ Months" for clients that exited within the last 3 months of the 2023 contract, what is considered appropriate follow up so that we can report it on our 2024 contract?	For program participants who exit the program, appropriate follow-up may include reaching out via email or phone to verify their housing stability, conducting a home visit, or confirming their status with another case manager. Subrecipients must ensure that they document all contact attempts.
HMIS no longer collects ethnicities. Are you planning to revise the Monthly Performance Report (MPR)?	Currently, we are unable to update the ethnicity section of the MPR in the Housing Contract System, as this data is used to meet other state reporting requirements. Therefore, subrecipients will need to track this information separately to ensure successful reporting in both the HCS and HMIS systems.
Do the "Unit Inspection" and "Lead-based Paint" forms apply to both the Rapid Rehousing (RRH) and Homelessness Prevention (HP) programs?	Yes, both forms are utilized in the RRH or HP components when a subrecipient provides rental assistance. Please refer to the Programmatic Forms dropdown on our ESG Guidance webpage for examples of these two forms.
Will you either want the TDHCA MPR report updated in HMIS, or do you plan to utilize other reports like the ESG CAPER or others to fill in the information for the TDHCA Housing Contract System report?	The TDHCA Monthly Performance Report (MPR) must be submitted through the Housing Contract System (HCS) monthly. HMIS data will be used for the annual SAGE report. Both systems, HCS and HMIS, are required for reporting.
There was an active report in HMIS titled "The Supplemental ESG Monthly Report" that reflected the same information requested in the HCS but is not available anymore. Are you planning on asking HMIS staff to activate it again?	We would recommend contacting your CoC's HMIS lead for any supplemental reports or information on past reports, as TDHCA staff does not have access to HMIS. For further information on data points used in the MPR and MER, please refer to the Monthly Reporting Guide or contact Homeless Programs staff.
What report in HMIS do you need us to run as a backup for the monthly MPR in HCS?	TDHCA staff does not have access to HMIS, so we would recommend getting into contact with your CoC's HMIS lead for further information on any HMIS backup reports.
Where do we retrieve the AMFI standards?	Income limits for households receiving ESG assistance are published yearly by HUD and are available on the ESG Guidance webpage. This information is updated yearly and TDHCA staff will send a listserv notice.
Do we still need to complete the LBP Disclosure if the unit was constructed after 1978?	No, if a unit was constructed after 1978, the Lead-Based Paint disclosure form is not applicable. For units constructed prior to 1978, the Lead Screening Worksheet should also be used.