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HOMELESS PROGRAMS TEAM

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An illustration showing a group of diverse people working together to build a structure using large, colorful puzzle pieces (red, yellow, green, blue). Some people are standing on ladders, and others are holding pieces. The background is light blue with a faint, large watermark of the Texas Department of Housing and Community Affairs seal.

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HOUSEKEEPING

- Enter questions in the Questions Panel of GoToWebinar
- Additional questions or agency specific questions can be sent to our general inbox: homelessprograms@tdhca.texas.gov.



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WEBINAR OBJECTIVES



2025 ESG NOFA

- Important Dates
- General Updates
- NOFA Funding Structure

Application Process

- Competitive Allocation Breakdown
- ESG Program Requirements
- In-Depth Review of the Competitive Award Application
- Application Submission & Deficiency Response
- Award Process



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OVERVIEW OF THE 2025 NOFA

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2025 ESG ANNUAL GENERAL UPDATES

Important Dates

- May 23rd – June 23rd
 - Application acceptance period
- Deficiencies require a 7-day response
 - 1 point deducted each day after 7th day
 - Application terminated after 14th day

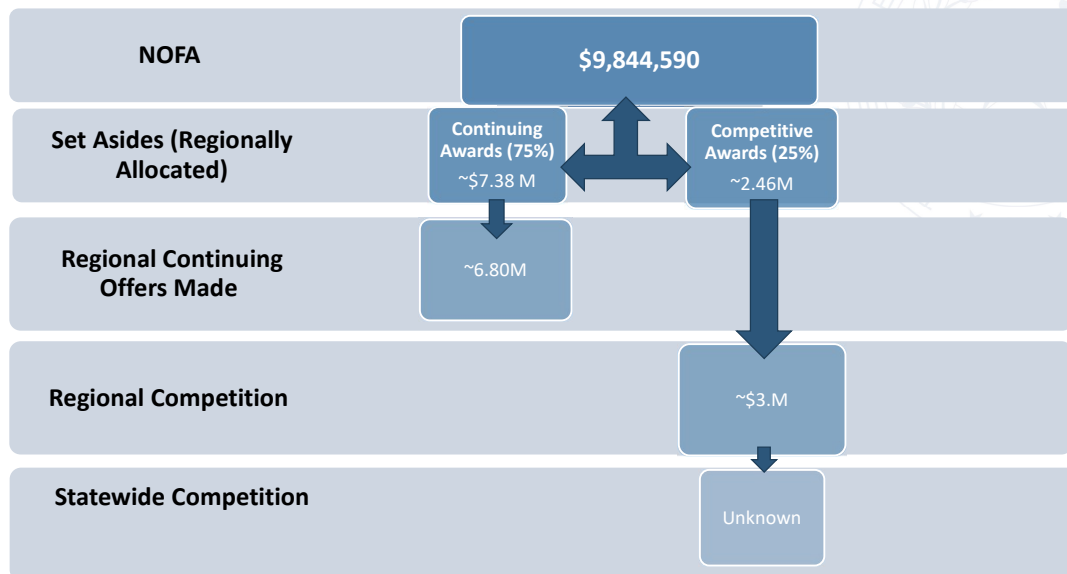
Amounts to be set in the NOFA

- Minimum \$75,000 and maximum \$400,000 for Competitive Awards
- Match Waiver
 - If funds requested is less than **\$86,250**

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NOFA FUNDING STRUCTURE



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ALLOCATED FUNDS FOR COMPETITION

CoC #	CoC Name	Allocation Amount for Competition	SO/ES Cap for Competition
TX-500	San Antonio/ Bexar County	\$ 208,336	\$ 208,336*
TX-503	Austin/Travis County	\$ 399,820	\$ 238,051
TX-600	Dallas City & County/Irving	\$ 305,538	\$ 102,108
TX-601	Fort Worth/Arlington/Tarrant County	\$163,746	\$ 109,576
TX-603	El Paso City & County	\$ 74,148	\$ 44,489
TX-604	Waco/McLennan County	\$ 28,288	\$ 22,959
TX-607	Texas Balance of State	\$ 1,004,050	\$ 839,671
TX-611	Amarillo	\$ 34,671	\$ 29,220
TX-624	Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties	\$ 121,151	\$ 72,690
TX-625	Lubbock City & County	\$ 167,711	\$ 100,626
TX-700	City of Houston/Harris County	\$ 367,964	\$ 92,397
TX-701	Bryan/College Station/Brazos Valley	\$ 163,740	\$ 98,244
Total		\$ 3,039,163	\$ 1,750,031

* Amount reduced due to available funds

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ESG PROGRAM REQUIREMENTS

- TDHCA ESG Program Guidance

- Administrative Forms
- Program Guidance and Forms

<https://www.tdhca.texas.gov/emergency-solutions-grants-esg-program-guidance-tdhca-subrecipients>

- TDHCA ESG Video Library

<https://www.tdhca.texas.gov/emergency-solutions-grants-esg-program-video-library>



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ESG BUDGET AND PROGRAM REQUIREMENTS

Budget

- Matching funds of 100% are required, unless a match waiver is requested and awarded
- Budgets are restricted by the component awarded
- 3% cap on Administration, 12% cap on HMIS
- No more than 60% of the awards can be made in street outreach/emergency shelter

Program

- Income Eligibility restricted to 30% AMFI
- Fair Market Rent limits apply
- Rental Assistance cannot exceed 24 months in a 3 year period
- Reporting Deadlines

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2025 ESG RULES UPDATE

- [10 TAC §7.36\(a\)\(13\)](#)
- Applicants with an ESG Contract(s), exclusive of ESG CARES Contracts, must have submitted the most recent yearly report information, as required in 10 TAC §7.5 (h)(1), in SAGE by the deadline established by the Department for the report due in the period preceding the application submission deadline.

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2025 ESG ANNUAL COMPETITIVE APPLICATION

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APPLICATION PERIOD AND RESOURCES

- Applications will be accepted from Friday, May 23rd, at 8 AM CDT to Monday, June 23, at 5 PM CDT.
- Application materials and the Application Manual can be found on our website: <https://www.tdhca.texas.gov/esg-funding>
- Application questions can also be sent throughout the process to our general inbox, homelessprograms@tdhca.texas.gov.

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ESG APPLICATION VOLUMES

Each Applicant will complete:

- Volume 1: Threshold
- Volume 2: Uniform Scoring

Each Applicant will complete a volume for **each program participant service** they are applying for:

- Volume 3: Street Outreach
- Volume 4: Emergency Shelter
- Volume 5: Homelessness Prevention
- Volume 6: Rapid Re-housing

Multiple Applications

- If applying for multiple components, submit an application for each component
- If applying to serve counties in more than one CoC, submit an application for each CoC

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EXAMPLE APPLICATION

An organization is applying for both ES and RRH funding. They would need to submit the following:

- Volume 1 (General Threshold Criteria)
- Volume 2 (Uniform Scoring Criteria)
- Volume 4 (Emergency Shelter)
- Volume 6 (Rapid Re-housing)

Potential application outcomes

- Emergency Shelter only
- Emergency Shelter and Rapid Re-housing
- Rapid Re-housing only
- No funds



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GENERAL THRESHOLD CRITERIA (Vol 1)

1. Applicant Information (pt. 1)
2. Applicant Information (pt. 2)
3. Annual Funding (Budget)
4. ESG Service Area
5. Administrative Requirements
6. ESG Certification



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GOVERNING BODY ACTION (Vol 1 – Tab 1)

- Include the title of the person authorized to represent the Applicant, giving the authorization to submit the Application and signing authority to execute a Contract
- Include the date the resolution was passed, which must be within 12 months preceding application submission
- Be signed by the same board chair specified in application
- An attestation or meeting minutes will not be accepted

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WRITTEN STANDARDS AND TERMINATION POLICY (Vol 1 – Tab 5)

Written Standards

- Must comply with the requirements of [24 CFR 576§400](#)
- If applying for HP or RRH, Written Standards must include an occupancy standard which does not conflict with Texas Property Code §92.010
- Only ESG Written Standards required, not organization's other program manuals


Policy for Termination of Assistance

- Must comply with the requirements of [24 CFR §576.402](#)
- Must includes written notice of termination to HP and RRH Program Participants

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UNIFORM SELECTION CRITERIA (Vol 2)

- 
- | | |
|--|-------------------------------------|
| 1. Homeless Participation | 5. Previous Monitoring Reports |
| 2. Organizational or Management Experience | 6. Priority for Certain Communities |
| 3. Percentage of Prior ESG Awards Expended | 7. Previously Unserved Areas |
| 4. Previous ESG Reporting and Outcomes | |

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HOMELESS PARTICIPATION EXAMPLE (Vol 2 – Tab 1)

Homeless Participation

- Qualifying individual must be a member of or provide consultation services with your agency's policy making entity.
- Not required to be a paid staff member – could be a voting board member or participate on an advisory committee, etc.

Facilities Participation

- Qualifying individual must be a paid staff member
- This staff member's duties must include one or more of the following:
construction, renovation, maintaining, operating or providing services in the Applicant agency's Shelter
- Organization must operate a Shelter in order to claim points.

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ORGANIZATIONAL OR MANAGEMENT EXPERIENCE (Vol 2 – Tab 2)

- Provide experience prior to Application Submission administering any Federal or State grants, not just ESG.

Organizational	OR	Management
Fill out table and do not attach documentation		Attach current staff resumes behind tab
Include: <ul style="list-style-type: none"> • Name of program (funding source and specific program) • Source (federal or state) • Start and End Dates for Experience 		<ul style="list-style-type: none"> • Staff must have been in a decision making role and resumes must clearly relate to grant management • <u>Resumes must have sufficient information to determine length of time administering state or federal programs</u>
Ex. ESG (HUD), Federal, 11/1/2022 – 10/31/2023		Ex. director, program manager, lead case worker; details experience with federal and/or state grants

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ORGANIZATIONAL OR MANAGEMENT EXPERIENCE (Vol 2 – Tab 2) (cont'd)

Organizational Example with Deficiency

Rental Assistance

- *Federal Funding Source*
- *3/1/2021 – 2/28/2022*
- ❌ Does not clearly specify state and/or federal program(s) to claim experience

Organizational Example without Deficiency

CoC - Rapid Rehousing

- *Federal Funding Source*
- *3/1/2021 – 2/28/2022*
- ✅ Clearly specifies state and/or federal program(s) to claim experience

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ORGANIZATIONAL OR MANAGEMENT EXPERIENCE (Vol 2 – Tab 2) (cont'd)

Management Example with Deficiency

- *Program Director*
 - *Provide training and direction to staff*
 - *Budget Preparation and grant management*
- ☒ Does not specify state and/or federal program(s) to claim experience
- ☒ Does not specify timeframe (dates, years, etc.) to claim experience

Management Example without Deficiency

- *Program Director 7/2019 - Present*
 - *Provide training and direction to staff*
 - *Manage budget and operations for EFSP, ESG, and CoC grants*
- ☒ Specifies state and/or federal program(s) to claim experience
- ☒ Specifies timeframe (dates, years, etc.) to claim experience

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PREVIOUS ESG OUTCOMES (Vol 2 – Tab 4)

Annual Contracts	Performance Targets	Reporting Timeliness	Match Obligation
<ul style="list-style-type: none"> • Does <u>not</u> include CARES contracts • Does <u>not</u> include contracts closed more than 12 months prior to application 	<ul style="list-style-type: none"> • 100% of performance targets must have been met for each <u>component</u> 	<ul style="list-style-type: none"> • The last <u>three</u> reports must have been submitted on time for each active contract • Combined months on a report are considered late 	<ul style="list-style-type: none"> • 100% of match obligation must have been met for each active contract

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Contract Snapshots

- Sent out after the closeout period for an ESG contract.
- Can be used as a reference for Volume 2.
- A note on Voluntary Deobligations

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
Emergency Solutions Grants Contract Snapshot Report

Subrecipient: **ABC, Inc.** Contract Number: **42246070001**

Contract Term		
Begin Date:	End Date:	Amended End Date:
11/1/2024	10/31/2025	NA

Reporting Performance			
Report:	Submission Due Date:	Submission Date:	Report was submitted timely:
Oct-25	11/30/2025	11/29/2025	Yes
Sep-25	10/31/2025	10/25/2025	Yes
Aug-25	9/30/2025	10/1/2025	No

Expenditure Performance						
Original Contract Amount	Amended Contract Total	Amount of Voluntary Deobligation	Total Expended by Original End Date	Percent of Awarded funds Expended	Amount expended by Amended End Date	Final Expenditure
\$500,000.00	\$500,000.00	\$0.00	\$250,000.00	50.00%	NA	50.00%

Match Performance			
Expenditure Amount	Match Amount Provided:	Match % Provided:	Match % Committed
\$250,000.00	\$250,000.00	100%	110%

Special Populations Served		
Total Number of Persons Entering:	Total Persons in at least 1 special population:	% of Persons in at least 1 special population
100	100	100%

Outcomes by Component Type						
Component	Number of Persons Entered	Number of Persons Exiting to Temporary, Transitional, or Permanent Housing	Number of Persons Exiting to Permanent Housing	Number of Persons Maintaining Housing for 3+ Months	Outcome Percentage:	Outcome Percentage Committed:
SO:						
ES:	200		100		50%	55%
RRH:	50			25	50%	45%
HP:	50			25	50%	45%

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COMMONLY ASKED QUESTIONS FOR VOLUMES 3-6



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STAFF QUALIFICATIONS (Vol 3 – Vol 6, Tab 4)

- Each staff member that the Applicant is requesting any qualifications for must work **directly** with program participants in that program component
- Attach the Staff Qualifications Certificate

Licensed Mental Health Providers	Bilingual Staff	Formerly Homeless Staff
Must be actively licensed through the Texas Behavioral Executive Health Council	Must be fluent in one or more languages , other than English, identified in the Language Access Plan.	Must have formerly experienced homelessness. Note: this differs from Vol 2 – Tab 1 Homeless Participation, which offers points for Policy Participation and Facilities Participation

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STAFF QUALIFICATIONS (Vol 3 – Vol 6, Tab 4) cont'd

- Staff qualifications should be summarized in the table
- Attachments for the Staff Qualifications Certification are still required and must be submitted behind Tab 4

Rapid Re-Housing Staff Member Name or ID	Mental Health Provider licensed by Texas BHEC?	Fluent in one or more language identified in LAP?	Formerly experienced homelessness?
1.			
2.			
3.			
4.			

Rapid Re-Housing Staff Member Name or ID	Mental Health Provider licensed by Texas BHEC?	Fluent in one or more language identified in LAP?	Formerly experienced homelessness?
1. Jane Doe	Yes	Yes	No
2. John Smith	No	No	Yes
3. Mary Stevens	Yes	No	No
4.			

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EXPERIENCE PROVIDING COMPONENT SERVICES (Vol 3 – Vol 6, Tab 7)

- Organizational experience providing Street Outreach, Emergency Shelter, Homeless Prevention, or Rapid Re-Housing

Organization Experience only, not staff experience

Does not need to be grant or ESG experience

Fill out the table, include:

- Program or Award Name
- Type of Documentation Provided
- Page Number that Documentation is located in
- Time frame (start and end date)

Attach acceptable documentation behind tab. Includes, but is not limited to, contracts, organizational reports, annual service plans, publications, awards, etc.)

Ex. ESG Contract, p. 1, 11/1/2022 – 10/31/2023

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APPLICATION SCORING, SUBMISSION, AND DEFICIENCY RESPONSE

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APPLICATION SCORING

- Applicants and TDHCA staff will score tabs in Volume 2 (Uniform Selection Criteria) and each component volume to determine the total application score
- Applicants must manually transfer their Volume 2 score to each component score
- **TDHCA staff cannot award more points than an applicant selects**



A. APPLICATION CHECKLIST FOR APPLICATION .PDF FILE

Tab Number	Item	Tab completed or N/A	Self Score
1	Street Outreach Funding Request and Match		0
	Not Applicable		
2	Homeless Subpopulations		0
3	Housing Outcomes		0
4	Staff Qualifications		0
	Support Documentation		
5	Housing Targets		0
6	Services		0
7	Experience		0
	Documentation evidencing experience		
APPLICANT STREET OUTREACH SELF SCORE:			0
APPLICANT UNIFORM SELECTION CRITERIA SCORE FROM VOLUME 2:			0
TOTAL APPLICANT SELF SCORE FOR STREET OUTREACH APPLICATION:			0

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APPLICATION FORMATTING AND SUBMISSION

- Applications include multiple volumes and named by applicant and volume
 - Ex. [ApplicantName](#)_Volume1
 - Ex. [SalvationArmy-CoastalBend](#)_Volume1
- Applicants must submit both an Excel and PDF version of the application
 - The PDF must include required forms and bookmarks
- Upload completed application to FTP server
<https://esg-files.tdhca.state.tx.us/>

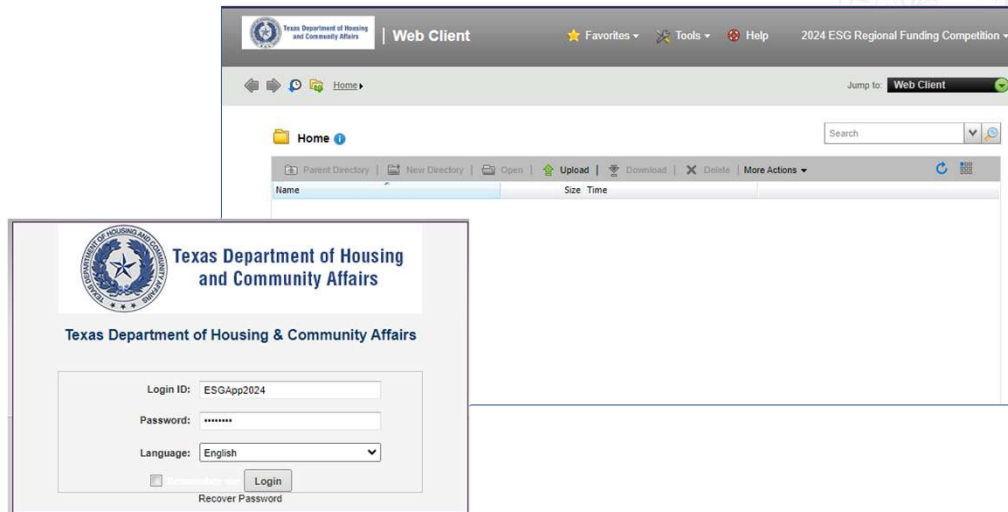
Login ID: ESGApp2025

Password: 4pDq837T

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ESG APPLICATION SUBMISSION



The screenshot displays the Texas Department of Housing and Community Affairs Web Client. The login form includes the following fields and options:

- Login ID:** ESGApp2024
- Password:** Masked with asterisks (*****)
- Language:** English (dropdown menu)
- Login Button:** A button labeled 'Login'.
- Recover Password:** A link to recover the password.

The background interface shows a file manager with a search bar and a list of files.

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APPLICATION REVIEW AND DEFICIENCIES

- Applications will be reviewed for threshold and selection criteria, administrative deficiencies
- After review, deficiency notices will be issued to applicants
 - After 7 days, a point will be deducted for each additional day remains unresolved
 - After 14 days the application will be terminated
- Deficiencies must be uploaded to our FTP server
 - Only referenced deficient items will be reviewed

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APPLICATION TERMINATION

- An application may be terminated for several reasons
 - Incomplete
 - Missing Volume 1 and/or Volume 2
 - Unclear and not able to be reviewed
 - Corrupted files
 - Substantially incomplete
- TDHCA may terminate an application for administrative deficiencies not resolved within 14 days



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AWARDING PROCESS



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REGIONAL FUNDING COMPETITION OVERVIEW

APPLICATION PROCESS AND LIMITATIONS

- One Application per participant service
- Tie Breaker Number Assigned
- Ranked by staff score within each COC
- Limited to funds available within the COC
- Limited to 60% for SO/ES awards within CoC

FUNDING RECOMMENDATION PROCESS

- Funds awarded to high-ranking applications until:
 - COC funds are exhausted **OR**
 - 60% cap on SO/ES has been reached & no other eligible applications remain
- Partial Awards offered if rank is preserved
- Remaining Funds in each COC will be transferred to the Statewide Competition

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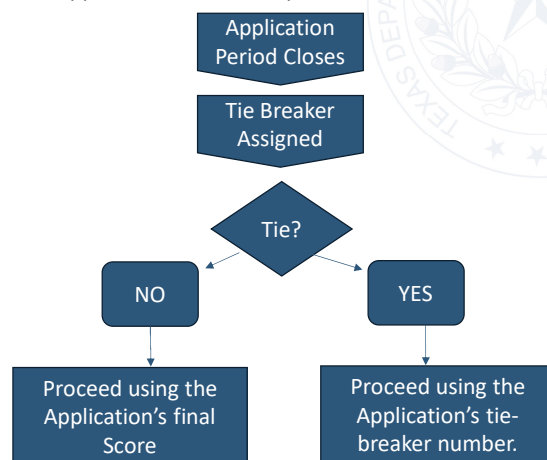
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TIE-BREAKER

A randomly generated number will be assigned to all Applications after the Application submission period closes.

SPECIAL CONDITIONS

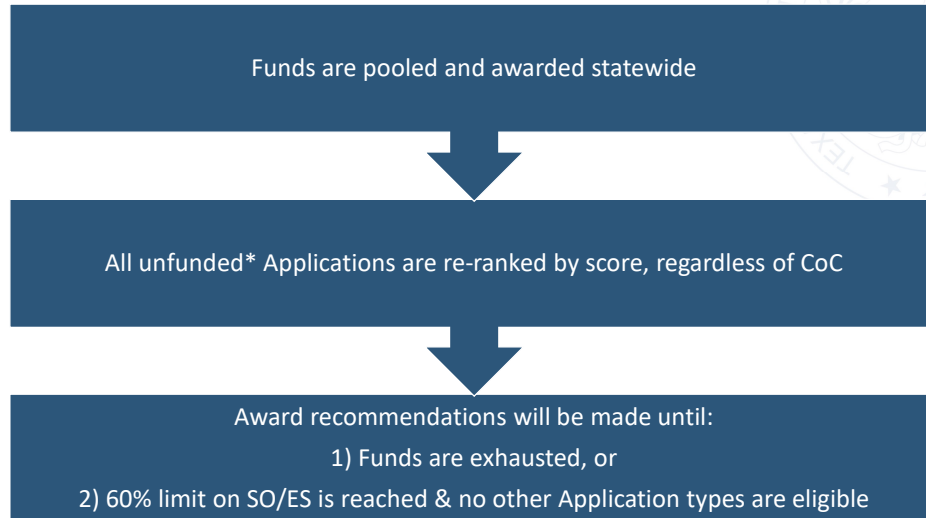
- Partial Award = **NO** Statewide competition entry
- **IF** the statewide 60% cap has not been reached, high Scoring SO/ES Applications may qualify for funding
- **IF** tied final score, higher tie-breaker number receives priority



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STATEWIDE FUNDING COMPETITION



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ESTIMATED TIMELINE

May/June - Application Period

July/Aug – Review & Ranking Process

Aug/Sept – Awarding Process

Oct/Nov – Contracting & Implementation Training

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THANK YOU

Questions?

EMAIL US AT:
HOMELESSPROGRAMS@TDHCA.TEXAS.GOV

[HTTPS://WWW.TDHCA.TEXAS.GOV/ESG-FUNDING](https://www.tdhca.texas.gov/esg-funding)

