

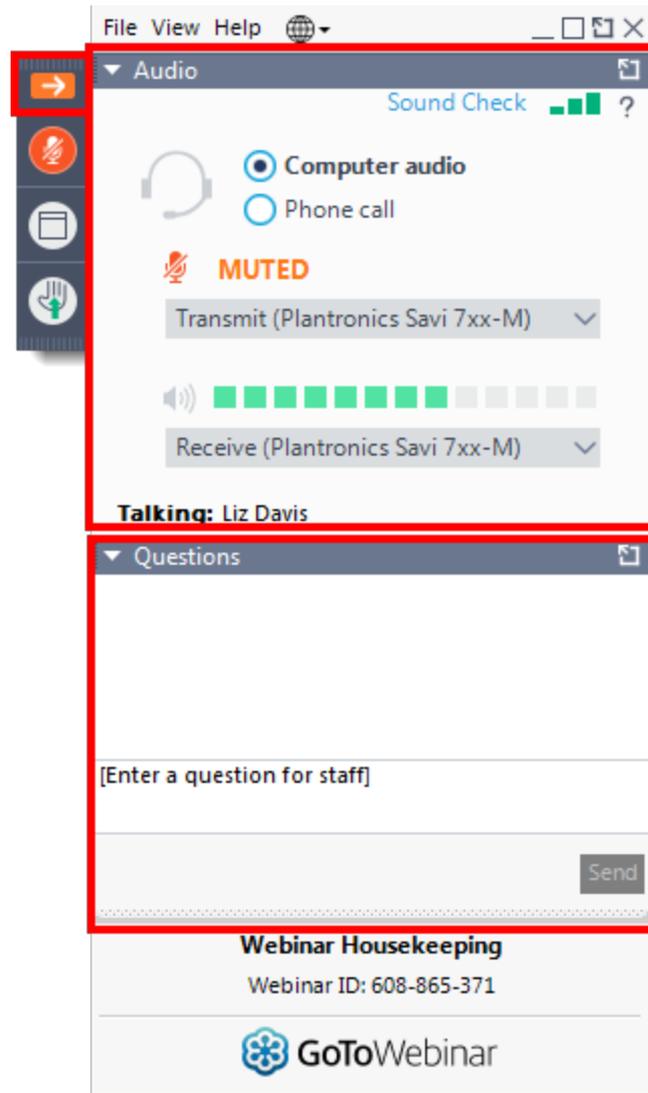
GoToWebinar Housekeeping: Attendee View

The screenshot displays the GoToWebinar interface from an attendee's perspective. The main window is titled "Waiting to view Liz Davis's screen" and shows the session title "Webinar Housekeeping". Below the title, it identifies the organizer and presenter as Liz Davis. Audio instructions are provided, along with contact information for the United States (+1 (951) 384-3421), access code (400-696-084), and audio PIN (19). A link to "List Additional Conference Call Numbers" is also present.

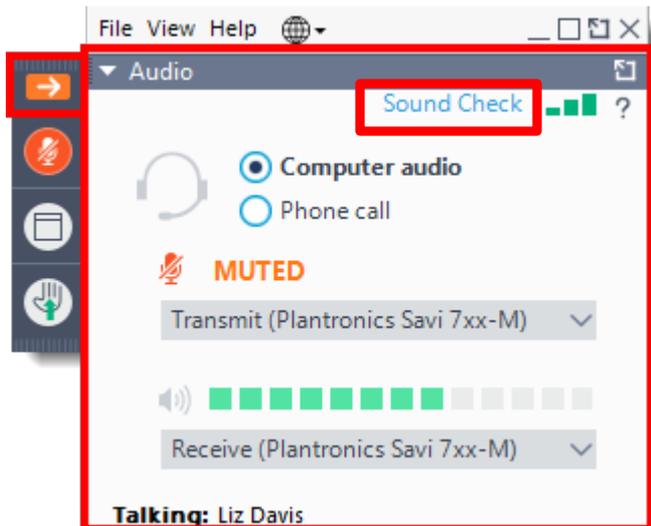
On the right side, a control panel is visible, including an "Audio" section with "Sound Check" and "MUTED" status, and a "Questions" section with a text input field and a "Send" button. At the bottom right, the webinar title "Webinar Housekeeping" and ID "608-865-371" are displayed, along with the GoToWebinar logo.

The Windows taskbar at the bottom shows icons for Internet Explorer, File Explorer, Google Chrome, and the GoToWebinar application.

GoToWebinar Housekeeping: Control Panel



GoToWebinar Housekeeping: Audio Feature



Your Participation

Open and close your control panel

Join audio:

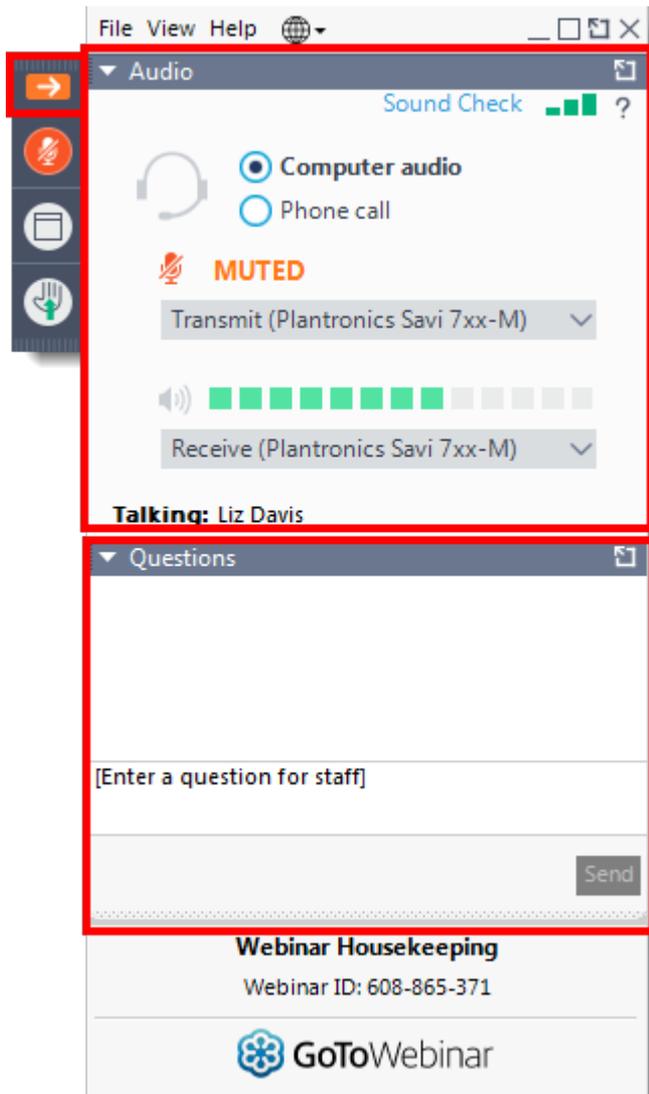
- Choose **Computer audio** to use your computer or phone's audio
- Choose **Phone call** and dial using the information provided

If you have trouble calling in:

- Wait for a few minutes and try again
- Use the audio on your computer or phone

Use the "Sound Check" button to test your microphone before

GoToWebinar Housekeeping: Questions/Comments



Your Participation

Submit questions and comments via the Questions panel.

If submitting a comment in the Question box, include

1. The agenda item
2. Your name
3. Any organization you are representing
4. Your position

GoToWebinar Housekeeping: Spoken Comments

To speak:

- Wait until your agenda item is being discussed
- Indicate that you would like to speak in the Questions box in the GoToWebinar dashboard
- Indicate if you would like to share your camera
- A moderator will call on you

When speaking:

- State your name
- State your organization

Speaking time is limited to three minutes and per the discretion of the Board Chair.

GoToWebinar Housekeeping: Item Position

If submitting a comment in the Question box, include:

1. The agenda item
2. Your name
3. Any organization you are representing
4. Your position (for or against the item)

Written statements other than your position of “for” or “against” will not be read or considered public comment.

Board Meeting Backup Plan

If the webinar ends before the meeting is complete:

TDHCA will communicate whether and when the meeting will be restarted.

- Check your email for a link to a new webinar.
- Check the TDHCA Board website:
<https://www.tdhca.state.tx.us/board/meetings.htm>
- Check TDHCA social media.