

**HOUSING AND HEALTH SERVICES COORDINATION COUNCIL
COUNCIL MEETING**

Meeting Minutes

**10:00 am
November 13, 2009**

Time the meeting started: 10:05 am

CALL TO ORDER, ROLL CALL

Michael Gerber, Chairman

The Council Meeting of the Housing and Health Services Coordination Council of November 13, 2009 was called to order by Chair, Michael Gerber, at 10:05 am. It was held at the Capitol Extension, E1.030, 1300 North Congress Avenue, Austin, TX 78701.

Members Present:

- Michael Gerber, Chair
- Sherri Gothart-Barron, Member
- Mark Wyatt, Member
- Jonas Schwartz, Member
- Nick Dauster, Member
- Suzanne Representing Jim Hanophy
- Marc Gold, Member
- Paige McGilloway, Member
- Jean Langendorf, Member
- Amy Granberry, Member
- Paula Margeson, Member

Mr. Gerber introduced self and welcomed all members. Mr. Gerber wanted to recognize several people who were instrumental in crafting the legislation that created the HHSCC. April Ferrino from the LBB Performance Review Team, Tara Swayzee from Senator Jane Nelson's Office and Ali Razavi from Representative Norma Chavez's Office each spoke.

ESTABLISHMENT OF QUORUM

AGENDA

Introduction of Council Members

All Council Members gave a brief introduction of themselves.

Public Comment

Dianna Lewis, Executive Director for Corporation for Supportive Housing spoke.

Governing Statute: Purpose and Duties of the Council

Michael Gerber, Chairman

Mr. Gerber reviewed the background of the Council including the purpose and what the Council is tasked to do.

Role of TDHCA and Staff Assigned to the Council

Michael Gerber, Chairman

He then clarified that staff work for TDHCA and not individual Council members, but if there is a specific assignment that would benefit the Council to bring that up at a meeting or contact him.

Staff was introduced. Council Coordinator Ashley Schweickart spoke on the duties of the Council as defined in SB 1878. Ashley also reviewed the duties of TDHCA Council Staff.

Organizational Issues Associated with the Council including

Scheduling of Future Meetings, Travel, Officers, and Open Meetings Act

Michael Gerber, Chairman

FUTURE DATES: Mr. Gerber reviewed possible future dates for the quarterly meetings and the need for sub-committees to meet during interim periods. Suggested future dates are Monday, February 8, 2010, Monday, May 10, 2010, and Monday August 9, 2010. Brooke Boston recommended that members reply by 11/20 if these dates conflict with schedules. All agreed to leave meeting time at 10:00 am.

TRAVEL: Travel forms were mentioned for Governor appointed members to complete to be reimbursed for out-of-pocket costs. Agency representatives will work with their own agencies regarding travel.

COMMITTEES: Discussion was held on having three committees to include 1) Policy & barriers Committee, 2) Cross-Agency Education & Training Committee, and 3) Coordinating Committee. Coordinating Committee will consist of Chair, Vice Chair and Chairs of other two committees. Each Member was asked to write down their preferred committee and turn in to Mr. Gerber.

OPEN MEETINGS ACT: All Members are required to participate in online training on the Open Meetings Act and the Public Information Act and submit a copy of certification to staff once completed.

Research Summary to Date

Council Staff

Ashley Schweickart reviewed document on Pending Decisions for the Council.

Discussion of Vision, Next Steps for Council and Staff Assignments

Michael Gerber, Chairman

Discussion ensued about Pending Decisions for the Council document. All feedback regarding these pending decisions was requested to be submitted to staff by the end of this year. Council is to define service-enriched housing, eligibility and what essential services should be offered.

Staff assignments reviewed to include preparing a report that provides examples of strategies and generating a detailed timeline.

A discussion ensued about public forums. Members were encouraged to participate in the ones they can as according to their schedules. Six potential dates January and February of 2010 were given. Members were asked to send suggestions to staff for individuals and organizations to be invited to the forums by December 15, 2009.

ADJOURN

Since there was no other business to come before the Council, the meeting was adjourned at 11:55 am on November 13, 2009.