

# Pre-Inducement Questionnaire for Qualified 501(c)(3) Bonds with TDHCA as the Bond Issuer

---

The purpose of this Pre-Inducement Questionnaire ("Questionnaire") is so the Department can get a preliminary understanding of the proposed Development plan before a Pre-application and corresponding fees are submitted. Such information requested by the Department may include, but is not limited to the financing structure, borrower and key principals, previous Qualified 501(c)(3) Bond experience, related party or identity of interest relationships and contemplated scope of work (if proposing Rehabilitation).

Upon evaluating the Questionnaire responses, Department staff will follow-up with the Applicant to discuss the next steps in the process and may schedule a pre-inducement conference call to the extent there are follow-up questions resulting from the Questionnaire. Prior to the submission of a Pre-Application, it is important that the Department and Applicant be communicative regarding the Department's objectives and policies in the development of affordable housing throughout the state using Qualified 501(c)(3) Bond financing.

***DISCLAIMER:*** This questionnaire does not constitute a Pre-application or Full Application and does not bind the Department for any formal action regarding an inducement resolution.

## Basic Development Information

Development Name: \_\_\_\_\_

Development City: \_\_\_\_\_

Total Number of Units: \_\_\_\_\_ LI Units: \_\_\_\_\_ MR Units: \_\_\_\_\_

Target Population (select one below):

☐ General ☐ Elderly ☐ Supportive Housing

Construction Type (select one below):

☐ New Construction ☐ Acquisition/Rehabilitation ☐ Reconstruction

Is the proposed Development located in a Qualified Census Tract? ☐ Yes ☐ No

Briefly describe the submarket conditions in terms of rents and occupancy comparative to property conditions. \_\_\_\_\_

***Rehabilitation Developments Only:***

1. What is the estimated per Unit direct construction costs (building costs)? \_\_\_\_\_
2. Briefly identify the scope of work contemplated for the Development as part of the Rehabilitation (a narrative may be attached). \_\_\_\_\_
3. Are the exterior elevations planning to be altered? ☐ Yes ☐ No
4. Was the Development the recipient of previous funding from the Department or is the Development otherwise currently rent and income restricted?  
☐ Yes ☐ No  
If yes, briefly explain: \_\_\_\_\_
5. What year was the Development originally built? \_\_\_\_\_
6. Post-Rehabilitation how do the pro forma rents compare to historical rents? \_\_\_\_\_

**Proposed Organizational Structure**

1. Attach the proposed organization chart for each of the Borrower, Developer and Guarantor.
2. Does the General Partner or Principals have previous experience with the Qualified 501(c)(3) Bond program in Texas or other states? If so, please identify:

Name of Development	Year of Issuance	Development Location

3. Describe any related party or identity of interest relationships among the entities noted above or that may exist between the buyer, seller, management company, etc. \_\_\_\_\_

**Proposed Financing Structure**

1. What is the total amount of Qualified 501(c)(3) Bond proceeds proposed to be requested? \_\_\_\_\_

2. Are taxable bonds contemplated? ☐ Yes ☐ No

If yes, indicate the amount: \_\_\_\_\_

3. What is the proposed financing structure (i.e. Fannie Mae, Freddie Mac, Private Placement, Short-term bonds, Cash Collateralized, etc.)

If Private Placement, provide the name of the institution: \_\_\_\_\_

4. Other than Qualified 501(c)(3) Bonds, are there any other sources of financing? If so, please identify and indicate the timing associated with when such source would be approved, if applicable.

\_\_\_\_\_

#### Other Information

1. Are there any requirements in the Multifamily Revenue Bond Rule and/or applicable requirement in the Qualified Allocation Plan and/or other Department rules that would necessitate a waiver? If so, specify the requirement and provide an explanation of the waiver request.

\_\_\_\_\_

2. Is there anything that may be unique to this proposed Development that hasn't been addressed in the questions noted above? If yes, please explain.

\_\_\_\_\_