

From: [Doug Powell](mailto:Doug.Powell)
To: Nicole.fisher@tdhca.state.tx.us
Cc: abrosch@monroegroupltd.com
Subject: Georgetown Square Residents Council
Date: Tuesday, January 06, 2015 1:22:05 PM
Attachments: [Bylaws Georgetown Square.pdf](#)

Dear TDHCA,

As President of “The Georgetown Square Resident Neighborhood Organization” I would like to register our Neighborhood Organization with TDHCA. Please find attached the Bylaws for our organization as well as a map that outlines our boundaries. The members in our organization are listed in the Bylaws document. This email shall constitute being “on record” with TDHCA. Below is some additional information. Please let me know if you have any questions with this request.

Best Regards,

Douglas Powell

President

206 Royal Drive

Building #201, Unit 124

Georgetown, TX 78626

A) Georgetown Square Resident Neighborhood Organization

Georgetown, TX 78626

B) Contact Information

· 1st Member:

Name: Sharon Flemmons

Title: Secretary

Address: 206 Royal Drive

Building #202, Unit 127

Georgetown, TX 78626

· 2nd Member

Name: Deborah Hoop

Title: Treasurer

Address: 206 Royal Drive

Building #208, Unit 210

Georgetown, TX 78626

C) Bylaws Attached

D) Map Attached

GEORGETOWN SQUARE RESIDENT NEIGHBORHOOD ORGANIZATION CONSTITUTION AND BY-LAWS

ARTICLE I: NAME

The name of the organization shall be The Georgetown Square Resident Neighborhood Organization (the "Organization").

ARTICLE II: PURPOSE

The purpose of the Organization is to improve the quality of life for the residents of Georgetown Square Apartments, Georgetown, Texas (the "Community"), which is shown in the map attached hereto as Exhibit "A," by coordinating with and giving input to property ownership and management regarding property operations and to:

- Address issues and problems generally affecting the residents and the Community.
- Promote activities that improve the quality of life, and enhance education, economic stability, and recreational opportunities for the residents, and improve the property.
- Assure adequate maintenance of all units and common areas.
- Promote security and public safety programs.

ARTICLE III: MEMBERS

Membership in the Organization shall be limited to tenants of the Community age 18 years or older. Each household unit shall have one vote with respect to Organization business and elections.

ARTICLE IV: MEETINGS AND MINUTES

- Section 1. Membership meetings shall be held regularly, but not less than once a year, and shall be open to all members.
- Section 2. Special meetings may be called at any time by the President, a majority of the Board, or by the Members provided that the written notice including the meeting agenda is given at least forty-eight (48) hours prior to the meeting.
- Section 3. Election of the Board and officers shall occur annually.
- Section 4. Tenants representing at least ten percent (10%) of the units at the property shall constitute a quorum at any meeting for purposes of elections.
- Section 5. The Organization shall maintain written minutes of all meetings.

ARTICLE V: POWERS AND RESPONSIBILITIES OF THE COUNCIL

- Section 1. Members of the Organization shall:

- a. Elect the Board of Directors by majority vote.
 - b. Vote on these By-Laws and any amendments to these By-Laws.
 - c. Receive reports from the Board, the Secretary (who shall also keep minutes of the meetings), and all committees.
 - d. Receive the Treasurer's report including a detailed report of all bills received and paid, and any funds received.
- Section 2. Voting, participation and procedures:
- a. The President of the Organization shall chair the meetings and set procedures of debate, setting time limits on speakers and number of speakers allowed to speak for and against a motion, when necessary.
 - b. Robert's Rule of Order shall be used to resolve any conflicts about procedures.
 - c. All elections shall be by secret ballot.

ARTICLE VI: BOARD

- Section 1. Procedures for Nominations:
- a. Nominations for the Board shall be opened ten (10) days prior to the meetings.
 - b. In case of special elections, all nominations shall be made from the floor.
- Section 2. Removal of a Board Member: A member of the Board who has been absent from three (3) consecutive meetings without excuse may be automatically removed by the President unless a majority vote of the Board decides otherwise.
- Section 3. Number and tenure:
- a. The number of member of the Board shall be determined by vote of the members, but in no event shall the number of members of the Board be less than three (3).
 - b. Board members shall serve for one (1) year terms.
- Section 4. Vacancies:
- a. Any vacancy of the Officers shall be filled by special election at the next regular Membership meeting after the vacancy occurs or at a special meeting called for that purpose, provided that all Members received at least ten (10) days written notice that an election will be held to fill a vacancy.
 - b. In the case of special elections, all nominations shall be made from the floor.
 - c. In the case of a vacancy of the Presidency, the Secretary shall assume the President's duties until an election is held to fill the vacancy.
- Section 5. Meetings: Meetings of the Board shall be open to all Members. A majority of Board members shall constitute a quorum of the Board. The Board shall keep written minutes of all meetings.

ARICLE VII: OFFICERS

- Section 1. Title and Qualifications:

- a. President: Shall preside over Board and Membership and represent the Organization in all matters.
- b. Secretary: Shall be the custodian of all records and documents of the Organization and take written minutes of all meetings.
- c. Treasurer: Shall be responsible for, receive and give receipts for monies due and payable to the Organization and deposit all monies received by him/her in the name of the Organization in such bank, trust company, or other depository as may be designated by the Board. Shall maintain and prepare the financial records of the Organization.
- d. All officers must be members of the Board. The Board shall elect the officers.

Section 2. Terms: All officers shall serve for one (1) year terms.

Section 3. Recall: Any elected officer of the Organization may be recalled by a vote for removal by a majority of voting Members. A recall election must be promptly conducted when a petition requesting such an election is received from not less than ten percent (10%) of the voting Membership.

ARTICLE VIII: AMENDMENTS

Amendments to these By-Laws shall be made an affirmative vote of two thirds (2/3) of Members present at a duly constituted Membership meeting provided that all Members have received at least three (3) weeks written advance notice of the changes being considered.

Approved and ratified on this 16th day of December 2014 by the following initial members of the Board of directors.

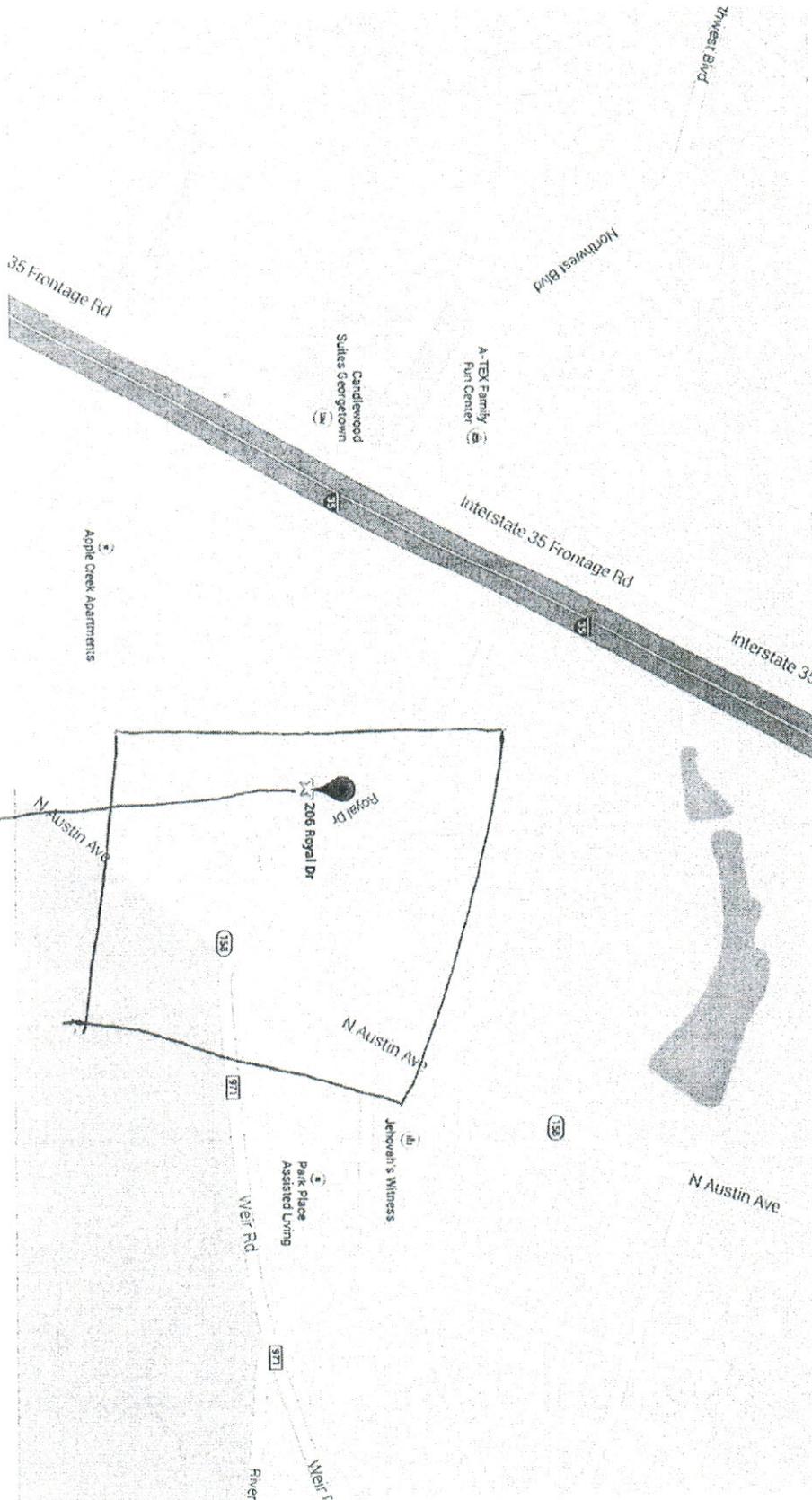
Douglas Powell _____ Unit # 124
Name

Sharon A. Fenmore _____ Unit # Bldg # 203 Apt # 1257
Name

Deborah R. Zup _____ Unit # Bldg 208 # 210
Name

Name Unit #

EXHIBIT "A"



* The solid lines indicate the neighborhood organization's boundaries.
* The star represents the development site.

* Georgepin Square Apartments

EXHIBIT "A"

Boundary Map of Community

