

**TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS**  
**Neighborhood Stabilization Program**

DRAW REQUEST Checklist for Demolition Activities		
Contract Administrator	Contract #	Activity #
<input type="checkbox"/> Interim Draw	<input type="checkbox"/> Final Draw	Draw Amount \$
Contract Start Date	Contract End Date	Service Date(s)
Property Address		
CA	<b>SECTION 1 - Interim Draws</b>	
	Itemization of costs incurred (invoice, billing, etc) and proof of payment.	
	"Progress" photos of work completed to date (indicate addresses on all photos)	
CA	<b>SECTION 2 – Final Draw Request</b>	
	Itemization of costs incurred (invoice, billing, etc) and proof of payment	
	Evidence of Environmental Mitigation (if applicable)	
	"After" photos of work performed (indicate addresses on all photos)	
<p>Contract Administrator's Certification: In accordance with the requirements of the Neighborhood Stabilization Program (NSP), I have reviewed, verified, and confirmed the information provided herein, and hereby certify that it is true and correct and that the project meets or exceeds the mitigation requirements resulting from the HUD environmental review process (24 CFR Part 58).</p> <p>.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; border-top: 1px solid black; text-align: center;">Contract Administrator Signature</div> <div style="width: 45%; border-top: 1px solid black; text-align: center;">Date</div> </div> <div style="border-top: 1px solid black; height: 40px; margin-top: 20px; text-align: center;">NSP Specialist e-signature</div>		