



CDBG-CARES
Texas Community Resiliency
Program (CRP)

Notice of Funding Availability &
Application Workshop

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Agenda

- Purpose
- Housekeeping
- Overview
- Program Information/Eligibility
- CRP Application Instructions & Requirements
- Application Review & Rating Criteria
- Federal Requirements
- Questions & Answers



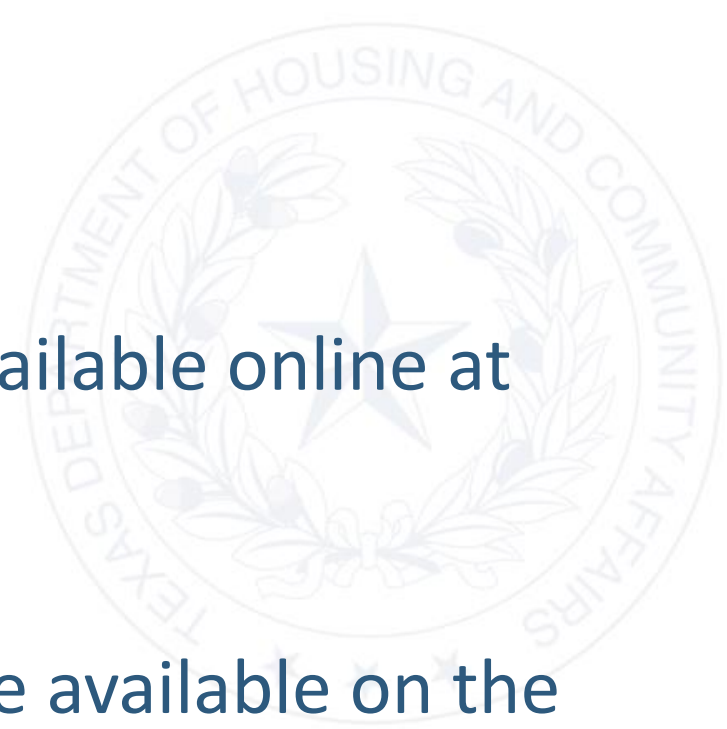
Purpose

- Provide an overview of the program requirements and eligibility
- Walk you through the application process
- Provide guidance on federal program requirements



Housekeeping

- Webinar slides and recording have been made available online at <https://www.tdhca.state.tx.us/CDBG/CRP.htm>.
- Questions and Answers document has been made available on the website as well.
- Questions and Answers



Notice of Funding Availability Overview

- ~ \$38M in Community Development Block Grant CARES Act (CDBG-CV) funds for the Community Resiliency Program
- Non-Entitlement Cities and Counties
- To Prepare, Prevent and/or Respond to SARS-CoV-2 or another coronavirus with pandemic potential
- Creating, Expanding, or Enhancing public facilities and/or public services that provide medical care, social services, and/or emergency housing and increasing the community's long-term resiliency and ability to mitigate future coronavirus outbreaks



PROGRAM INFORMATION

Award Limits and Administration Cap

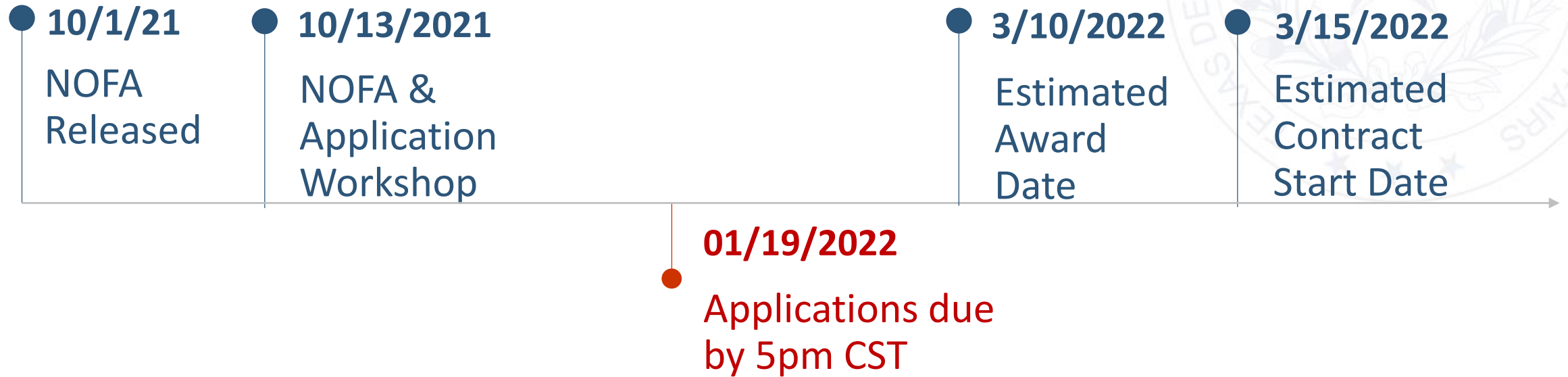
Award Limits

- Minimum \$300,000 (Public Service)
- Minimum \$500,000 (Public Fac./Imprvmts)
- Maximum \$5,000,000

Administration Cap

- **Public Facilities & Improvement:** 13% of the project cost amount requested will be allotted for administrative expenses
- **Public Service:** 8% of the project cost amount requested will be allotted for administrative expenses

Timeline





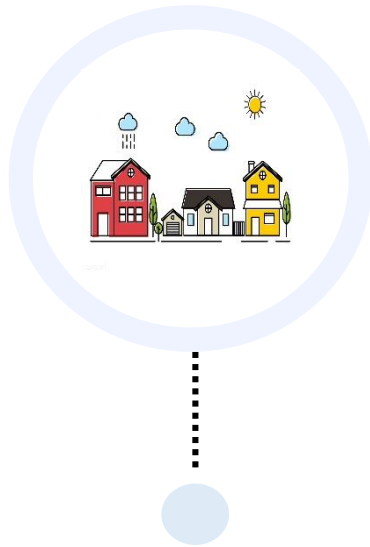
APPLICANT ELIGIBILITY

Applicant Threshold Criteria



- Must be registered on www.SAM.gov with no exclusions – must submit screenshot with application
- Not be suspended or debarred as per General Services Administration (GSA)
- Must be compliant with Federal Single Audit Act or the Texas Single Audit Act
- Meet Citizen Participation requirements
- Pass Previous Participation review; and
- Ensure project readiness to proceed upon award.

Eligibility Requirements



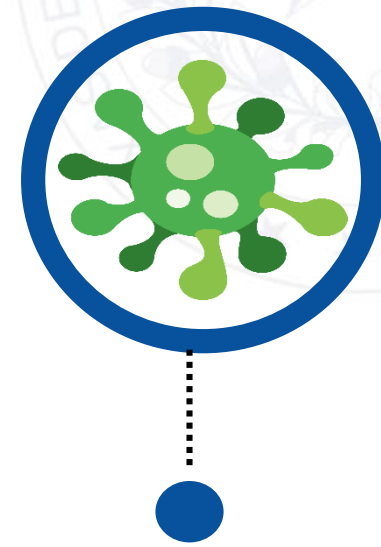
**NON-
ENTITLEMENT
CITIES AND
COUNTIES**



**ELIGIBLE
ACTIVITY**



**CDBG
NATIONAL
OBJECTIVE**



**COVID-19
TIEBACK**



Eligible Applicants

Non-entitlement units of general local government (UGLGs)

- Cities with populations of less than 50,000 (except cities that are designated principal cities of Metropolitan Statistical Areas), and
- Counties with non-metropolitan populations of less than 200,000, who are not eligible for direct CDBG entitlement funding from HUD



Ineligible Applicants

Ineligible for funding:

- Communities over 50,000 or counties over 200,000, who receive funding directly from HUD
- Cities that are under 50,000 but are designated principal cities of Metropolitan Statistical Areas
- Non-profit organizations



ELIGIBLE ACTIVITIES



Eligible Activities

1. Public Facilities and Improvements – Activity with a documented COVID-19 Tieback. 24 CFR §570.201(c)

- Acquisition, rehabilitation, and/or new construction related to publicly owned:
 - homeless shelters/facilities, (presumed benefit population)
 - domestic violence centers/facilities, (presumed benefit population)
 - health clinics (area benefit)
 - emergency medical (EMS) stations (area benefit), and
 - senior centers/facilities (presumed benefit population)



Eligible Activities

2. Public Service – Activity with a documented COVID-19 Tieback. *24 CFR §570.201(e) & 24 CFR §570.207 (b)(1)*

Purchase of equipment, supplies, and materials necessary to carry-out a public service. This activity is limited to the purchase of the following real property if intended to be publicly owned and managed:

- Mobile food pantries
- Mobile health clinics, and
- Emergency medical services vehicles

Public Service must be:

- A new service, or
- A quantifiable increase in the level of an existing service
 - An exception to this requirement may be made if HUD determines that any decrease in the level of a service was the result of events not within the control of the local government.



Ineligible Activities

24 CFR § 570.207 and [CRP NOFA Pg.10 Part II (4)]

- With few exceptions, the expansion or enhancement of buildings for the general conduct of government is an ineligible activity. Existing public facility structures may be able to be modified to prevent the transmission of the coronavirus and allow for adequate social distancing or remote access if the facility otherwise meets an eligible activity.
- Water or wastewater facilities that serve more than the public facility property in the application are ineligible.
- Projects that will employ eminent domain are ineligible.
- Purchase of equipment with CDBG funds is generally ineligible, however mobile food pantries, mobile health clinics, or emergency medical services vehicles are eligible.



NATIONAL OBJECTIVE

CDBG National Objectives

Low-to moderate-income (LMI) – 24 CFR §570.483(b)

At least 51 percent of households in the area must be earning 80 percent or below Area Median Income (AMI)

- **LMI Area Benefit (LMA)**
 - Based on American Community Survey using Census Geographies
- **LMI Limited Clientele (LMC)**
 - Presumed benefit group; or
 - Household income qualification
 - Nature and location



COVID-19 Tieback

The proposed project must be designed to prevent, prepare for, or respond (also known as PPR) to coronavirus. This tieback may relate to the current pandemic or may relate to mitigating potential future coronavirus pandemic impacts. PPR Tieback Quick Guide can be found [here](#).

Duplication of Benefits

A duplication of benefits occurs when:

- An entity or person receives financial assistance from multiple sources intended for the same purpose; or
- The amount of assistance provided exceeds the total identified need

Each applicant must have procedures to prevent the duplication of benefits, meaning that the cost has not or will not be paid by another source when it provides financial assistance with CDBG-CV funds.



CRP APPLICATION



Application(s) & Project Limits

- **Public Facilities and Improvements** – A separate application must be submitted for each Activity and must not exceed the total maximum of \$5,000,000.
- **Public Services Activity** – One application may be submitted for one or more Public Service projects and must not exceed the total maximum of \$5,000,000. Each activity is a stand-alone project and requires a complete and separate Project Budget and Key Milestones form.

CRP Application Part 1 – Organization & Funding Request

- A. Applicant Information
- B. Staff Contact Information
- C. Financial Stability
- D. National Objective and Project Beneficiaries
- E. Community Resiliency Project
- F. Project Administration and Oversight
- G. Administration Capacity/Experience
- H. Attachments
- I. Certification of Part 1 Application



CRP Application Part 2 – Project Detail

- A. Applicant Information
- B. Project Type
- C. Public Service Purchase Project Details
- D. Project Location
- E. Property Acquisition
- F. Construction Detail
- G. Historical Significance – Rehab only
- H. Environmental Clearance
- I. Attachments
- J. Certification of Part 2 Application



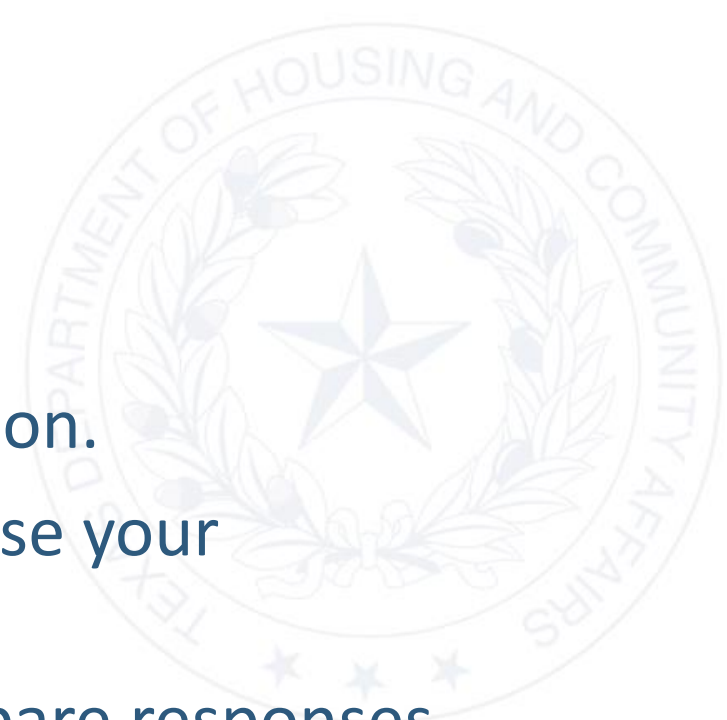
CRP Application Instructions – *Online*

Smartsheet form

- Applicants must follow instructions in both the NOFA and the CRP Application Instructions.
- The CRP application and all required attachments must be received by the Department through the online [Smartsheet Application portal](#) no later than 5:00 p.m. Austin Standard Time on January 19, 2022.
- Applications received after 5:00 p.m. Austin Standard Time on January 19, 2022 will be disqualified and will not be reviewed.

Application Submission

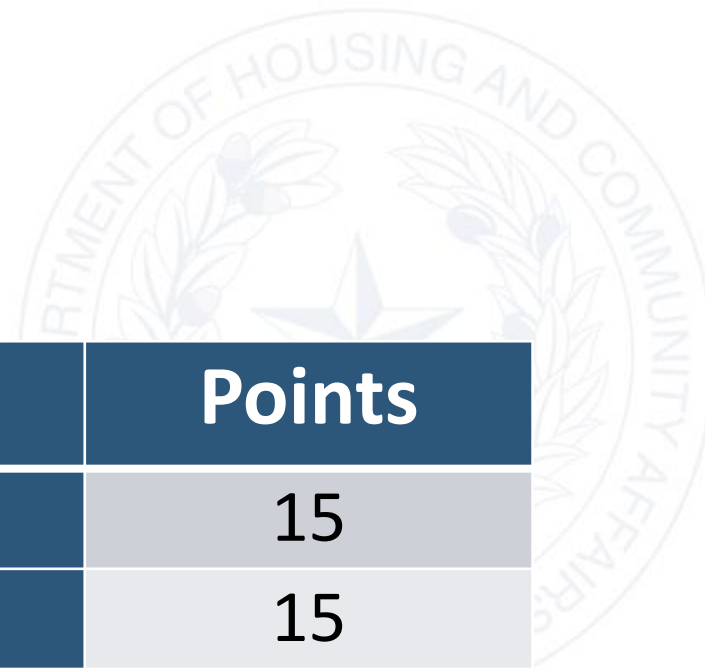
- The online application must be completed in one session.
- Once submitted, you will not be able to update or revise your application.
- Please use the Word version of the Application to prepare responses.
- Copy and paste from the Word version of the application to complete the online application.
- Portions of the application will populate based on the type of project and the specifics of your application. All questions and sections of the application will not be visible.



APPLICATION REVIEW & RATING CRITERIA



Application Scoring Criteria



Rating Criteria	Points
DESCRIPTION OF PROJECT	15
PLANNING/BUDGETING	15
ADMINISTRATIVE AND FINANCIAL CAPACITY	30
PROJECT READINESS	40
Total	100



FEDERAL PROGRAM REQUIREMENTS

Citizen Participation Requirements

24 CFR 570.486(a), the state is required to confirm that non-entitlement local governments applying for CDBG funds:

- Conduct a minimum of two public meetings, each at a different stage of the project (one before the submission of the local government's application to TDHCA).
- Both hearings must be advertised as described in the applicant's Citizen Participation Plan
- CDBG-CV public hearings may be held no less than five (5) days after the date of publication

Documentation of Public Hearings

First Public Hearing (before Application Submission)

- Resolution
 - Description of Proposed Activities
 - Amount of Funding Request & Total Cost of Activity
 - Authorizing application submission
 - Name of representative having signature authority
 - Date Resolution was passed
- Copy of Publisher's Affidavit
- Copy of Notice/Advertisement
 - Available Funding
 - Allowable Activities
 - Citizens can provide input (5 days)

Second Public Hearing

- Copy of Publisher's Affidavit
- Copy of Notice/Advertisement

Environmental Review

CDBG-CV grantees are required to comply with the following statutory and regulatory requirements:

- 24 CFR Part 58
- The National Environmental Policy Act of 1969 (NEPA)

CDBG-CV grantees are required to complete the appropriate level of Environmental review within 60 days after Contract Start Date, or within 90 days if an Environmental Assessment (EA) is required.

CRP Funds CANNOT be disbursed before an Environmental Review has been conducted and cleared by the Department.



Procurement Requirements

All normal CDBG Procurement requirements are in place for CDBG-CV.

- 2 CFR 200.317-200.326,
- 24 CFR Part 75 (all projects \geq \$200K), and
- Recipient's CDBG procurement policy

Failure to meet procurement requirements may result in disqualification, recapture of federal funds, and debarment.

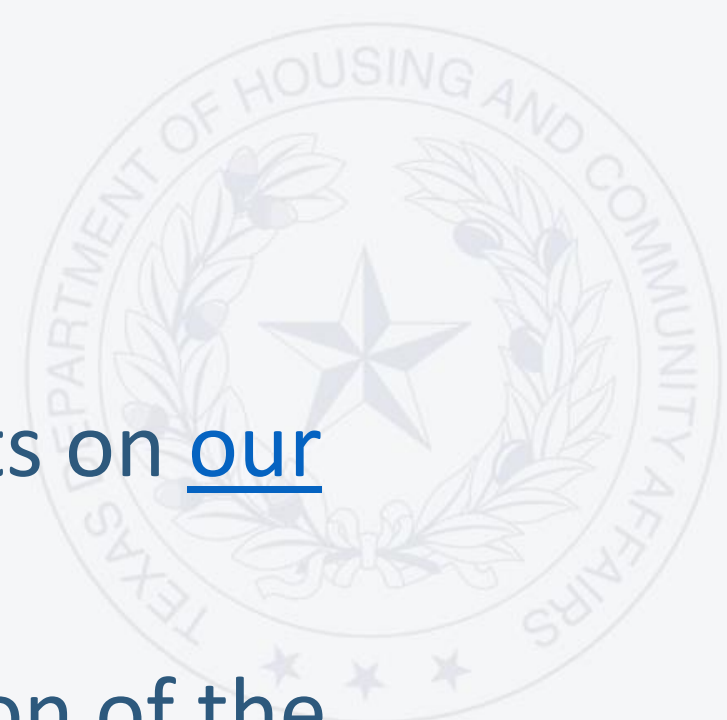


Other Cross-Cutting Requirements

- Acquisition and Relocation requirements *24 CFR Part 42 and 24 CFR 570.606*
- Financial Management *2 CFR Part 200*
- Labor standards Regulations *24 CFR 570.603*
- Civil Rights and Equal Opportunity requirements *24 CFR 570.487*
- Refer to NOFA for all Cross-Cutting Requirements

Next Steps

- Review NOFA and Application documents on [our website](#)
- Prepare responses using the Word version of the application
- Apply for CRP funds **(Due by 5pm Austin Standard Time on January 19, 2022)**



QUESTIONS?

Please email CRP@tdhca.state.tx.us

Questions & Answers are posted on the CRP web page:

<https://www.tdhca.state.tx.us/CDBG/CRP.htm>

