



TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

www.tdhca.texas.gov

Elevator Outage Report

An Owner must report any non-operable elevator(s) within 72 hours (three business days).

Property Name:

CMTS Number:

Date:

ELBI Number:

Decal Number:

Building Identification Number (BIN):

Contractor Company Name:

Phone Number:

Date of Last Elevator Inspection:

Attach a copy of the most recent elevator certificate.

Name of Person submitting report:

Email Address:

Phone Number:

Submit the completed form to the attention of Manuel Pena in the attachment system of the development's Compliance Monitoring Tracking System (CMTS) account.

