



TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

www.tdhca.texas.gov

P.O. Box 13941 Austin TX 78711-3941

Phone 800.643.8204 Fax 512.475.3359

migrantlaborhousing@tdhca.state.tx.us

REPORT OF INSPECTION

MIGRANT LABOR HOUSING FACILITY

Name of Employer:

License number if licensed: [HCAMLF00000____]

Facility Physical Address:

City/State/Zip:

Date of Inspection:

Purpose of inspection: New License Renewal Follow Up Complaint

Facility Inspection: Passed Failed

Number of Buildings:

Number of Units:

Number of Beds:

Total Occupancy:

Year of Facility Construction:

Name of License Holder

Representative Present (Printed):

Signature:

Date:

Inspector Name (Printed):

Signature:

Date:

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
Facility Site	All sites				
§90.6(c)(1),(2), and (3)	(Renewals Only) Copy of license, window decal, and complaint line number poster are posted in at least one conspicuous location in a Facility or in at least one building per site for a scattered site Facility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10 TAC §90.5 (g)	Inspection shall cover all units that are subject to being occupied.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ETA Standard	Site constructed before 4/3/1980				
20 CFR Subpart E §654.404 (a), (b), (c), and (d)	Site is well drained, free from depressions in which water may stagnate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Site is located where the disposal of sewage is provided in a manner that does not create a health hazard.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Site shall be free from conditions that create offensive odors, flies, noise, traffic or similar hazards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Grounds within the housing site must be free from debris, noxious plants (poison ivy, etc.) and uncontrolled weeds or brush.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	The housing site must provide a space for recreation reasonably related to the size of the facility and the type of occupancy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
OSHA Standard	Site constructed or renovated after 4/3/1980				
29 CFR §1910.142 (a) (1)	All sites shall be adequately drained. Site shall not be subject to periodic flooding, nor located within 200 feet of swamps, pools, sink holes, or other surface collections of water unless such quiescent water surfaces can be subjected to mosquito control measures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	All sites shall be located so that the drainage from and through the camp shall not endanger any domestic or public water supply.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	All sites shall be graded, ditched, and rendered free from depressions in which water may become a nuisance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (a) (2)	All sites shall be adequate in size to prevent overcrowding of necessary structures and allow for recreation areas.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	The principal camp area where food is prepared and served and where sleeping quarters are located shall not be within 500 feet of where livestock is kept.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (a) (3)	The grounds and surrounding areas shall be maintained in a clean and sanitary condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
	free from rubbish, waste paper, garbage or other refuse.				
Facility and Building					
All Sites 10 TAC §90.4 (c) (1)	Facilities shall be constructed in a manner to insure the protection of Occupants against the elements. Facilities shall be maintained in good repair and in a sanitary condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	All doors to the exterior shall have working locks and all operable windows shall have working interior latches.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	10 TAC §90.4 (c) (3) Facilities for families with children have a separate room or partitioned area for adult family members.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ETA Standard	Site constructed before 4/3/1980				
20 CFR §654.407 (a)	Housing must be structurally sound, in good repair, in a sanitary condition, and must provide protection to the occupants from the elements.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.407 (b)	Housing must have flooring constructed of rigid materials, smooth finished, readily cleanable, and so located as to prevent the entrance of ground and surface water.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.407 (d)	Housing used for families with one or more children over 6 years of age must have a room or partitioned sleeping area for the husband and wife. The partition must be of rigid materials and installed so as to provide reasonable privacy.				
20 CFR §654.407 (g)	At least one-half of the floor area in each living unit must have a minimum ceiling height of 7 feet. No floor space may be counted toward minimum requirements where the ceiling height is less than 5 feet.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.407 (h)	Each habitable room (not including partitioned areas) must have at least one window or skylight opening directly to the out-of-doors. The minimum total window or skylight area, including windows in doors, must equal at least 10 percent of the usable floor area. The total openable area must equal at least 45 percent of the minimum window or skylight area required, except where comparably adequate ventilation is supplied by mechanical or some other method.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.408 (a) and (b)	All outside openings must be protected with screening of not less than 16 mesh. All screen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
	doors must be tight fitting, in good repair, and equipped with self-closing devices.				
OSHA Standard	Site constructed or renovated after 4/3/1980				
29 CFR §1910.142 (b) (2)	At least a 7-foot ceiling shall be provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (b) (4)	The floors of each shelter shall be constructed of wood, asphalt, or concrete. The floor shall be kept in good repair.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (b) (5)	All wooden floors shall be elevated not less than 1 foot above ground level to prevent dampness and provide circulation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (b) (7)	All living quarters shall be provided with windows the total of which shall be not less than one-tenth of the floor area. At least one-half of each window shall be so constructed that it can be opened for purposes of ventilation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (b) (8)	All exterior openings shall be effectively screened with 16-mesh material. All screened doors shall be equipped with self-closing devices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (b) (11)	All heating, cooking, and water heating equipment shall be installed in accordance with State and local ordinances, codes, and regulations governing such installations. If a camp is used during cold weather, adequate heating equipment shall be provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1910.142 (f) (6)	All service buildings shall be kept clean.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Heating					
ETA Standard	Site constructed before 4/3/1980				
20 CFR §654.409 (a)	All living quarters and service rooms must be provided with properly installed, operable heating equipment capable of maintaining a temperature of at least 68 degrees Fahrenheit (°F) if during the period of normal occupancy the temperature in such quarters falls below 68 °F.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.409 (b)	Any stoves or other sources of heat utilizing combustible fuel must be installed and vented in such a manner as to prevent fire hazards and a dangerous concentration of gases. No portable heaters other than those operated by electricity may be provided. If a solid or liquid fuel stove is used in a room with wooden or other combustible flooring, there must be a concrete slab, insulated metal sheet, or other fireproof material on the floor under each stove, extending at least	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
	18 inches beyond the perimeter of the base of the stove.				
20 CFR §654.409 (c)	Any wall or ceiling within 18 inches of a solid or liquid fuel stove or a stovepipe must be of fireproof material. A vented metal collar must be installed around a stovepipe, or vent passing through a wall, ceiling, floor, or roof.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.409 (d)	When a heating system has automatic controls, the controls must be of the type which cut off the fuel supply upon the failure or interruption of the flame or ignition, or whenever a predetermined safe temperature or pressure is exceeded.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
OSHA Standard	Site constructed or renovated after 4/3/1980				
29 CFR §1910.142 (f) (4)	Every service building shall be provided with equipment capable of maintaining a temperature of at least 70 °F. during cold weather.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sleeping Arrangements					
10 TAC 90.4(c)(2)	Combined cooking, eating, and sleeping arrangements have at least 100 square feet per person of total square footage, and all sleeping facilities include at least 50 square feet of designated sleeping area per person.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10 TAC 90.4 (c)(3) and(4) 20 CFR §654.416 (a)	Sleeping facilities must be provided for each person. Such facilities must consist of comfortable beds, cots, or bunks, provided with clean mattresses.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10 TAC 90.4 (c)(4), (c)(3) 20 CFR §654.407 (e)	In dormitory type facilities, separate sleeping accommodations shall be provided for each sex. In family housing units, separate sleeping accommodations must be provided for each family.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10 TAC 90.4 (c)(7) 20 CFR §654.416 (c)	Beds, bunks, or cots shall have a clear space of 12" from the floor. Single beds shall not be placed closer than 36" laterally or end to end. Bunk beds shall not be less than 48" laterally and 36" end to end. The clear space from the bottom bunk mattress to the bottom of the upper bunk shall not be less than 27". No triple bunks are allowed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.416 (d)	The clear space above the top of the lower mattress of a double deck bunk and the bottom of the upper bunk must be a minimum of 27 inches. The distance from the top of the upper mattress to the ceiling must be a minimum of 36 inches. (before 4/3/1980)				

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
20 CFR §654.416 (e)	Beds used for double occupancy may be provided only in family accommodations. (before 4/3/1980)				
20 CFR §654.416 (b)	Any bedding provided by the housing operator must be clean and sanitary.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20CFR§654.407 (f);	Adequate and separate arrangements for hanging clothing and storing personal effects for each person or family must be provided. (before 4/3/1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29CFR§1910.142(b)(3)	Suitable storage facilities such as wall lockers for clothing and personal articles shall be provided in every room used for sleeping purposes. (after 4/3/1980)				
Cooking and Eating					
10 TAC §90.4 (c)(6)	In a central mess or multifamily feeding operation, the kitchen and mess shall be constructed in accordance with any applicable local or state rules on food services sanitation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (b)9	Combined cooking and eating areas shall be at least 100 square feet per person (aged 18 months and older).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR§654.413 (a)	When workers or families are required to cook and eat in their own individual unit, a space must be provided and equipped with a stove (or hotplate with at least 2 burners), adequate food storage shelves, a counter for food preparation, provisions for refrigeration of food at a temperature of not more than 45 degrees F, seating and eating arrangements, all commensurate with the capacity of the unit; and adequate lighting and ventilation. (before 4/3/1980).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR§654.413 (b)	When workers or their families are permitted or required to cook and eat in a common facility, a room or building separate from the sleeping facilities must be provided for cooking and eating. Such room or building must be provided with: Stoves or hot plates, with a minimum equivalent of 2 burners, in a ratio of 1 stove or hot plate to 10 persons, or 1 stove or hot plate to 2 families; Adequate food storage shelves and a counter for food preparation; Mechanical refrigeration for food at a temperature of not more than 45 °F; Tables and chairs or equivalent seating				

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
<p>20 CFR§654.413 (b)</p> <p>29 CFR §1910.142 (b) (10)</p>	<p>adequate for the intended use of the facility; Adequate sinks with hot and cold water under pressure; Adequate lighting and ventilation; and floors must be of nonabsorbent, easily cleaned materials. (before 4/3/1980).</p> <p>Wall surface adjacent to all food preparation and cooking areas must be of nonabsorbent, easily cleaned material. In addition, the wall surface adjacent to cooking areas must be of fire-resistant material.</p> <p>In camps where cooking facilities are used in common, stoves (in a ratio of 1 to 10 persons or 1 stove for every 2 families) shall be provided in an enclosed and screened shelter. Sanitary facilities shall be provided for storing and preparing food. (after 4/3/1980).</p>				
<p>20 CFR§654.413 (c)</p> <p>1910.142(i)(2)</p>	<p>When central mess facilities are provided, the kitchen and mess hall must be in proper proportion to the capacity of the housing and must be separate from the sleeping quarters. The physical facilities, equipment, and operation must be in accordance with provisions of applicable State codes. . – <i>COMMUNAL DINING FACILITIE S</i> -(before 4/3/1980).</p> <p>A properly constructed kitchen and dining hall adequate in size, separate from the sleeping quarters of any of the workers or their families, shall be provided in connection with all food handling facilities. There shall be no direct opening from living or sleeping quarters into a kitchen or dining hall. – <i>COMMUNAL DINING FACILITIE S</i> -(after 4/3/1980).</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<p>Fire, First Aid, Safety</p>					
<p>10 TAC 90.4(c)(1) 20 CFR §654.417 (f)</p>	<p>Each unit shall have a working smoke detector. Fire extinguishing equipment shall be provided in an accessible space located within 100 feet of each facility. Such equipment must provide protection equal to a 2 ½ gallon stored pressure or a 5 gallon pump type water extinguisher.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
20 CFR §654.417 (b) and (c)	In family housing and housing units for less than 10 persons, of one story construction, two means of escape must be provided. One of the two required means of escape may be a readily accessible window with an openable space of not less than 24 × 24 inches. ETA or All sleeping quarters intended for use by 10 or more persons, central dining facilities, and common assembly rooms must have at least two doors remotely separated so as to provide alternate means of escape to the outside or to an interior hall. (Built before 4/3/1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.417 (d) and (e)	Sleeping and common assembly rooms on the second story must have a stairway, and a permanent, affixed, exterior ladder, or a second stairway. Sleeping and common assembly rooms located above the second story must comply with the State and local fire and building codes relative to multiple story dwellings. (Built before 4/3/1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.417 (g)	First aid facilities must be provided and available for use at all times. Such facilities must be equivalent to the 16-unit first aid kit recommended by the Red Cross, and provided in a ratio of 1 to 50 persons. (Built before 4/3/1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1910.142(k)(1) and (2)	Adequate first aid facilities approved by a health authority shall be maintained and made available in every labor camp for the emergency treatment of injured persons. Such facilities shall be in charge of a person trained to administer first aid and shall be readily accessible for use at all times. (Built after 4/3/1980)				
20 CFR §654.417 (h)	No flammable or volatile liquids or materials may be stored in or adjacent to rooms used for living.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10 TAC §90.4 (c)(5)	No pesticides or toxic materials stored within facility site. These must be stored at least 500 feet away from the facility in a secured place. Facilities previously used to mix, load, or store pesticides and toxic chemicals may not be used for cooking, dishwashing, eating, sleeping, housing purposes, or other similar purposes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Water Supply					

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
Built before 4/3/1980 20CFR §654.405(a)	An adequate and convenient supply of water that meets the standard of the State Health Authority must be provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20CFR §654.405(b)	A cold water tap must be available within 100 feet of each individual living unit when water is not provided in the unit. Adequate drainage facilities must be provided for overflow and spillage.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20CFR§654.405(c) 29 CFR §1910.142 (c) (4) -All sites	Common drinking cups not in use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Built after 4/3/1980 29 CFR §1910.142 (c) (1)	An adequate and convenient water supply, approved by the appropriate health authority, shall be provided in each camp for drinking, cooking, bathing, and laundry purposes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (c) (2)	A water supply shall be deemed adequate if it is capable of delivering 35 gallons per person per day to the campsite at a peak rate of 2 ½ times the average hourly demand.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (c) (3)	The distribution lines shall be capable of supplying water at normal operating pressures to all fixtures for simultaneous operation. Water outlets shall be distributed throughout the camp in such a manner that no shelter is more than 100 feet from a yard hydrant if water is not piped to the shelters.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (c) (4)	Where water under pressure is available, one or more drinking fountains shall be provided for each 100 occupants or fraction thereof.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bathing					
29 CFR §1910.142 (f) (1) (i) (ii) and (iv) 10 TAC 90.4 (c)(8)	Facilities to be provided: Hand washbasin per family shelter or per 6 persons in shared facilities. Shower head for every 10 persons. Showerheads shall be spaced at least three feet apart to insure a minimum of nine square feet of showering space per showerhead. Slop sink in each building used for laundry, handwashing, and bathing (only after 4/3/1980).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (f) (2)	Floors shall be of smooth finish but not slippery materials, they shall be impervious to moisture. Floor drains shall be provided in all bath, shower, or laundry rooms to remove waste water and facilitate cleaning.				

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
<p>20 CFR §654.412 (a),(b) and (c)</p> <p>10 TAC 90.4 (c)(8)</p>	<p>All junctions of the curbing and floor shall be covered.</p> <p>Shower room walls shall be smooth and impervious to the height of splash (after 4/3/1980).</p> <p>Bathing and hand washing facilities, supplied with hot and cold water under pressure, must be provided for the use of all occupants. These facilities must be clean and sanitary and located within 200 feet of each living unit.</p> <p>There must be a minimum of 1 showerhead per 15 persons. Showerheads must be spaced at least 3 feet apart, with a minimum of 9 square feet of floor space per unit. Adequate, dry dressing space must be provided in common use facilities. Shower floors must be constructed of nonabsorbent nonskid materials and sloped to properly constructed floor drains. Except in individual family units, separate shower facilities must be provided each sex. When common use shower facilities for both sexes are in the same building they must be separated by a solid nonabsorbent wall extending from the floor to ceiling, or roof, and must be plainly designated “men” or “women” in English and in the native language of the persons expected to occupy the housing. Lavatories or equivalent units must be provided in a ratio of 1 per 15 persons. (before 4/3/1980).</p> <p>In all communal bathrooms separate shower stalls shall be provided.</p>				
<p>29 CFR §1910.142 (f) (3)</p> <p>20 CFR §654.412 (a)</p>	<p>An adequate supply of hot and cold running water shall be provided for bathing and laundry purposes. Facilities for heating water shall be provided.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Laundry					
<p>10 TAC 90.4 (c) (10)</p>	<p>Mechanical clothes washers shall be provided in a ratio of 1 to 50 persons. In addition, 1 laundry tray per 100 persons shall be provided. In lieu of mechanical washers, 1 laundry tray per 25 persons shall be provided.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
20 CFR §654.412 (c) 29 CFR §1910.142 (f) (3)	Laundry facilities, supplied with hot and cold water under pressure, must be provided for the use of all occupants (before 4/3/1980). An adequate supply of hot and cold running water shall be provided for bathing and laundry purposes. Facilities for heating water shall be provided (after 4/3/1980).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (f) (5)	Facilities for drying clothes shall be provided.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Toilets					
20 CFR §654.411 (a), (b) and (f) 29 CFR §1910.142 (d)(1) and (5)	Toilets must be constructed, located, and maintained so as to prevent any nuisance or public hazard. Water closets or privy seats for each sex must be provided in a ratio of 1 to 15 persons, with a minimum 1 per each sex. Toilet facilities must be located within 200 feet of each living unit. (Before 4/3/1980) Toilet facilities adequate for the capacity of the camp shall be provided. Where toilet facilities are shared, the number of water closets or privy seats provided for each sex shall be based on the maximum number of persons of that sex which the camp is designed to house at any one time, in the ratio of one such unit to each 15 persons, with a minimum of 2 units for any shared facility. (After 4/3/1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.411 (c) 29 CFR §1910.142 (d)(6)	Urinals, constructed of nonabsorbent materials, may be substituted for men's toilet seats on the basis of 1 urinal (24" of trough) for one toilet seat up to a maximum of 1/3 of the required number of toilet seats. (before 4/3/1980) Urinals shall be provided on the basis of one unit or 2 linear feet of urinal trough for each 25 men. The floor from the wall and for a distance not less than 15 inches measured from the outward edge of the urinals shall be constructed of materials impervious to moisture. Where water under pressure is available, urinals shall be provided with an adequate water flush. Urinal troughs in privies shall drain freely into the pit or vault and the construction of this drain shall be such as to exclude flies and rodents from the pit. (after 4/3/1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
20 CFR §654.411 (d)	Except in family units, separate toilet accommodations for men and women must be provided. If toilet facilities for men and women are in the same building, they must be separated by a solid wall floor to ceiling and distinctly marked men’s or women’s in English and the expected occupant’s native language. (before April 3, 1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (d) (4)	Where the toilet rooms are shared, such as in multifamily shelters and in barracks type facilities, separate toilet rooms shall be provided for each sex. These rooms shall be distinctly marked “for men” and “for women” by signs printed in English and in the native language of the persons occupying the camp, or marked with easily understood pictures or symbols. If the facilities for each sex are in the same building, they shall be separated by solid walls or partitions extending from the floor to the roof or ceiling. (after 4/3/1980)				
29 CFR §1910.142 (d) (9)	An adequate and accessible supply of toilet paper, with holders, must be furnished.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.411 (e) and (f)	Common use toilets and privies must be well lighted, ventilated, clean and sanitary. (before 4/3/1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (d) (2), (8)and (10)	Toilet rooms shall have a window not less than 6 square feet in area opening directly to the outside area or otherwise be satisfactorily ventilated. All outside openings shall be screened with 16-mesh material. Each toilet room shall be lighted naturally, or artificially by a safe type of lighting at all hours of the day and night. Privies and toilet rooms shall be kept in a sanitary condition. They shall be cleaned at least daily. (after 4/3/1980)				
20 CFR §654.411 (g, h)20 CFR §654.411 (h) and (i)	A toilet room must be located within 200 feet of each living unit. A privy must not be located within 50 feet from any living unit or where food is prepared or eaten. (100 feet after 4/3/1980). Privies must be fly tight with adequate capacity for required seats.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (d) (3)					
OSHA 29 CFR §1910.142 (d) (2) and (7)	(after 4/3/1980) Each toilet room shall be located so as to be accessible without passing through sleeping rooms. No fixture, water closet, chemical toilet, or urinal shall be located in a room used for other than toilet purposes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
	Every water closet installed on or after August 31, 1971, shall be located in a toilet room.				
Wastewater Disposal/ Sanitation					
29 CFR §1910.142 (e)	In camps where public sewers are available, all sewer lines and floor drains must be connected thereto.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
20 CFR §654.406 (a), (b), and (c)	Where public sewers are not available, a subsurface septic tank- seepage system or other types of liquid waste treatment and disposal system, privies, or portable toilets must be provided. Any requirements of the State Health Authority must be complied with.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Facilities must be provided and maintained for effective disposal of excreta and liquid waste. Raw or untreated liquid waste may not be discharged or allowed to accumulate on the ground surface.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Garbage/Solid Waste					
20 CFR § 654.414 (a) and (b)	Durable, fly-tight, clean containers in good condition of a minimum capacity of 20 gallons, must be provided adjacent to each housing unit for the storage of garbage and other refuse. Such containers must be provided in a minimum ratio of 1 per 15 persons. Provisions must be made for collection of refuse at least twice a week, or more often if necessary. The disposal of refuse, which includes garbage, must be in accordance with State and local law. (before 4/3/1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (h) (1), (2), and (3)	Fly-tight, rodent-tight, impervious, cleanable or single service containers, approved by the appropriate health authority shall be provided for the storage of garbage. At least one such container shall be provided for each family shelter and shall be located within 100 feet of each shelter on a wooden, metal, or concrete stand. Garbage containers shall be kept clean. Garbage containers shall be emptied when full, but not less than twice a week. (after 4/3/1980)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Feature/ Rule	Evaluation Criteria	Yes	No	N/A	Comments
Pest Control					
20 CFR §654.415 Built before 4/3/1980	Housing and facilities must be free of insects, rodents, and other vermin.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (j) Built after 4/3/1980	Effective measures shall be taken to prevent infestation by and harborage of animal or insect vectors or pests.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Electric Service					
10 TAC §90.4 (c)(11) 20 CFR §654.410 (a) and (d) 29 CFR	All Facility sites shall be provided with electricity. The electrical systems shall conform to all applicable codes and shall be sufficient to provide the electricity with sufficient amperage to operate all required and available features, including but not limited to lighting, stoves, hot water heaters, heating systems, portable heaters, refrigeration, and such other devices as may be connected to wall type convenience outlets. All wiring and lighting fixtures must be installed and maintained in a safe condition.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Lighting					
20 CFR §654.410 (b) and (c) (before 4/3/1980)	Each habitable room and all common use rooms, and areas such as: laundry rooms, toilets, privies, hallways, stairways, etc., must contain adequate ceiling or wall-type light fixtures. At least one wall-type electrical convenience outlet must be provided in each individual living room. Adequate lighting must be provided for the yard area, and pathways to common use facilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
29 CFR §1910.142 (g) (after 4/30/1980)	Where electric service is available, each habitable room in a camp shall be provided with at least one ceiling-type light fixture and at least one separate floor- or wall-type convenience outlet. Laundry and toilet rooms and rooms where people congregate shall contain at least one ceiling- or wall-type fixture. Light levels in toilet and storage rooms shall be at least 20 foot-candles 30 inches from the floor. Other rooms, including kitchens and living quarters, shall be at least 30 foot-candles 30 inches from the floor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Please note following for each building separately:

Flush Toilets:	Privy:	Urinals:	Lav. Or Washbasins:	Showerheads:	Working Smoke Detectors:
Bathtubs:	Movable Bathtubs:	Laundry Machines:	Fixed laundry tubs:	Movable laundry tubs:	Septic or sewer:
Cook Stoves:	Refrigerators:	Garbage containers:	First aid kits:	Fire Extinguishers:	Trash pickup:

Additional Buildings (if needed):

Building ___:

Flush Toilets:	Privy:	Urinals:	Lav. Or Washbasins:	Showerheads:	Working Smoke Detectors:
Bathtubs:	Movable Bathtubs:	Laundry Machines:	Fixed laundry tubs:	Movable laundry tubs:	Septic or sewer:
Cook Stoves:	Refrigerators:	Garbage containers:	First aid kits:	Fire Extinguishers:	Trash pickup:

Building ___:

Flush Toilets:	Privy:	Urinals:	Lav. Or Washbasins:	Showerheads:	Working Smoke Detectors:
Bathtubs:	Movable Bathtubs:	Laundry Machines:	Fixed laundry tubs:	Movable laundry tubs:	Septic or sewer:
Cook Stoves:	Refrigerators:	Garbage containers:	First aid kits:	Fire Extinguishers:	Trash pickup:

Building ___:

Flush Toilets:	Privy:	Urinals:	Lav. Or Washbasins:	Showerheads:	Working Smoke Detectors:
Bathtubs:	Movable Bathtubs:	Laundry Machines:	Fixed laundry tubs:	Movable laundry tubs:	Septic or sewer:
Cook Stoves:	Refrigerators:	Garbage containers:	First aid kits:	Fire Extinguishers:	Trash pickup:

Square Footage:

Total Square Footage (per individual building)

Sleep Area Square Footage (record by room/area)

Building Name/ Number	Total Square Footage	Sleep Area/Room Identifier	Sleep Area Square Footage

(Add lines or pages, if needed.)

Additional Comments: